

MONTE VISTA CHRISTIAN SCHOOL
VIPA 2617 Yearbook
Course Syllabus

Course Description:

An introduction to the principles of yearbook journalism culminating in the production of the annual high school yearbook. This course will engage students in the basics of yearbook production including graphic design, copy writing, photo composition, interviewing techniques, and organizational and management skills. This full-year course addresses Common Core and California State Standards for grades nine through twelve in Visual Arts; English Language Arts – Writing; and Career Technical Education – Arts, Media, and Entertainment. This course is deadline driven and will require participation outside of regular class hours.

Curricular Mapping:

This class provides foundational development in professional standards and yearbook journalism, as well as practice in adherence to due dates and accountability to peers. These skills are crucial to progressing to advanced level skills class and to performance standards in academics and the professional industry.

Course Objectives:

Upon the successful completion of this course the student will be able to:

1. Demonstrate the ability to meet a deadline
2. Conduct interviews with an intent to publish the results
3. Use grade level appropriate vocabulary to discuss aspects of yearbook journalism
4. Demonstrate basic knowledge of yearbook layout, design, copywriting, photography and appropriate layout software
5. Design and coordinate senior dedications
6. Contribute constructively to a large-scale group project

Required Materials:

4-16 MB SD Photo Card

Prerequisites:

One full year of high school English with a recorded grade of C or better or proven competency producing a yearbook, 2.0 or higher GPA, and/or approval from the instructor.

Course Outline and Requirements:

Course work is deadline driven and will include all of the following tasks:

1. Develop a theme for the annual yearbook

2. Design a cover, title page and end sheets that are theme reflective
3. Create master section designs
4. Create a functional ladder
5. Setup type specs and graphic elements for each section
6. Determine photo and story ideas
7. Set up photo and story assignments
8. Organize the distribution of the annual yearbook
9. Edit copy and ready pages for submission
10. Establish and adhere to publication deadlines

Grading:

<u>Grade Book Categories</u>		<u>Semester Weighted Grading Configuration</u>	
Teamwork & Collaboration	10%	Quarter	50%
Weekly Deadlines	40%	Quarter	50%
Publisher Deadlines	50%		

Explanation of Grade Book Categories:

You will be evaluated based on your performance in class, quality of work, ability to work with your peers and adherence to deadlines. Editors will also be graded on their organizational and leadership capabilities. Each quarter, you will be assigned a specific number of pages for the yearbook. It will be your responsibility to complete these pages. Failure to do so will be reflected in your grade.

1. **Teamwork & Collaboration = 10 %**
 - a. 5 points per day
 - b. Participation points can be made up for excused/extended absences. An additional assignment will be given upon request on a case by case basis.
 - c. Extended absences must be pre-approved through a signed Advance Absence Request form (available in Student Services) to qualify for makeup work.
2. **Weekly Deadlines = 40%**
3. **Publisher Deadlines = 50%**
4. **Late Work** – This class is deadline driven. For this reason, late work may be assessed a penalty of 10% per day for minor assignments and a flat 50% for major assignments. Late penalties will be assessed at the discretion of the instructor.

5. **Homework Expectations** – This class requires an extensive commitment of time outside the classroom. Students should expect to spend anywhere from 5-15 hours per week completing pages and taking photos.

High School Standard Grading Policy:

Please refer to the policy and procedures posted online in our Student Handbook.

Class Policies:

Attendance

In-class participation on a daily basis is crucial. Not only does absence affect the individual student, it affects the class as a whole. Therefore, this class includes a daily participation grade.

Tardiness

Tardiness slows down the progress of the class as a whole and puts the tardy student at a disadvantage. Students must be in class and ready to work when the bell rings. Tardies will be tallied and reported according to Monte Vista policy.

Additional Guidelines

1. Students are expected to come to class prepared with appropriate materials and to be seated and working when the tardy bell rings.
2. No food or beverages allowed in the computer lab.
3. Failure to follow the aforementioned guidelines will result in disciplinary action.

School Policies and Expected Student Learning Results (ESLRs):

Students are subject to all academic policies of the school as found in the Parent-Student Handbook. Furthermore, it is each student's responsibility to read and follow all academic policies of Monte Vista Christian School. In addition to addressing each ESLR every year, we target a specific ESLR each academic year for particular focus.

Tips for the Students:

This course is demanding and will require participation outside of the regular class time. Students who are diligent, creative, organized and outgoing will do particularly well in this class.